PHOTO ORDER INFORMATION/FORM

If you want to request a photo search, see the Photo Research Request Form. For more information on pricing and shipping, see General Fees. For commercial use, please see Usage/Publication Fees.

For additional information contact:
Richard Tritt, Photo Curator
Telephone: (717)249-7610
rtritt@historicalsociety.com

To order, fill in the following two pages with the information, enclose your payment, and mail to:

Cumberland County Historical Society
21 North Pitt St.
Carlisle, PA 17013
Attn: Photo Archives

If you prefer to pay by credit card, please call CCHS (717)249-7610.

Please allow up to four weeks processing time.
PHOTOGRAPH ORDER FORM

Order Number:_________________________ (assigned by CCHS)

PHOTOGRAPHS TO BE COPIED
Photo #/ Description
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
(Additional prints may be listed on separate page)

PHOTOGRAPH USE AGREEMENT
Please give a written description of how the purchased images will be used. Please sign the following agreement:

I agree to use these images as described above, and to adhere to the restrictions as described in the Photo Order Information section above. I understand that publication of the images is forbidden without written permission from the Cumberland County Historical Society.

Signature_____________________________________

Date_________________________

PRICES:
8” x 10” digital photo prints are $15.00 each.
5” x 7” digital photo prints are $10.00 each.
300 dpi scans on a CD are $15.00 per image.
ORDER:
8” x 10”: ______ prints @ $15.00 __________________
5” x 7”: ______ prints @ $10.00 __________________
______digital images @ $15.00 per image _______________
Photocopies _______ @ 0.50 per image _______________

SUB-TOTAL
6% Sales Tax (If tax exempt, please attach form.) _______________
Reproduction Fee __________________
Postage and handling, add $3.50 _______________

TOTAL PAYMENT DUE: _______________
Method of Payment:
___Enclosed check or money order payable to CCHS
___credit card (call CCHS 717-249-7610)

Name and address of purchaser:
Name: __________________________________________________________
Street Address: __________________________________________________
City & State: ____________________________Zip Code __________
E-mail address: __________________________________________________
Telephone with area code: ________________________________